

Per Indiana Code 16-37-1-10 & 11, 11.5C

Requirements for birth & death certificates

ID required To Get a Certificate:	Who's Eligible to Obtain a Birth Certificate:
<p>One form of Primary Documentation All documents MUST be current and valid</p> <ul style="list-style-type: none"> Government Issued Driver's License, Military I.D., State I.D. card, Valid Passport Department of Correction I.D. (issued within past 6 months) School I.D. (must be currently enrolled) Work I.D. (must be currently employed) Veterans I.D. (Green) Mexico Consular I.D. 	<ul style="list-style-type: none"> The individual named on record over 18 Parents of individual named on certificate (must be listed on record) Grandparents (must be parent of a parent on the record & show proof of relationship) Sibling over 18 of individual named on certificate (must show proof of relationship) Child or Grandchild over 18 of individual named on certificate (must show proof of relationship) Current Spouse of individual named on certificate (must show proof of marriage) Aunt or Uncle of individual named on certificate (must show proof of relationship) Genealogy (must be over 75 years old and deceased-must show proof of death) Court Appointed Legal Guardian (must have I.D. and provide guardianship papers with seal) Attorney representing person named on record (must have I.D. for self with direct interest spelled out on letter head or court documents) State and Federal Agencies (must have work I.D. with direct interest spelled out on letter head, court documents or signed authorization from client) Social Agency (must have work I.D. with court documents or signed authorization from client) Step-parent (must have I.D. with valid marriage certificate or signed authorization from legal parent with identification)
<p>If you do not have a primary documentation, <u>Two forms of Secondary Documentation</u> are required</p> <ul style="list-style-type: none"> Verification of Employment on letter head including date of employment, employee address and managers name and signature <p style="text-align: center;">-OR-</p> <ul style="list-style-type: none"> Copy of original signed employment application (must still be employed) Voter Registration with signature Current Vehicle Registration with signature (no titles) Previous year's tax return (1040) with signature and social security number Probation documents or statement from Probation Officer on letterhead, including person's name and date of birth Signed Mortgage or Home Rental agreements Indiana only Gun permit with signature Signed Social Security card Military Discharge (DD-214) Indiana only Professional License 	<p style="background-color: #f8d7da; padding: 2px;">Who's Eligible to Obtain a Death Certificate: Must provide I.D. and possible proof of direct interest.</p> <ul style="list-style-type: none"> Parents Spouse Adult Children Grandparents Siblings Aunts/Uncles Niece/Nephew Funeral Home/Director (Must have handle the body) Genealogy (must be over 75 years old)
<p>Amish Only (must provide 2 items)</p> <ul style="list-style-type: none"> Non-Photo I.D. Baptismal Certificate Marriage Certificate Social Security Card School Records 	

Documentation to verify relationship to individual is needed for birth certificate orders (Per 410 IAC 18-3-1)

Acceptable Documentation

I would like to obtain a copy of:

My own- **Primary Documentation** Only

My child's- **Primary Documentation** Only

My mother/father- **Primary Documentation** along with a copy of your birth certificate

My grandchild's- **Primary Documentation** along w/ Mother or Father's Birth certificate naming Grandparent

My brother/sister- **Primary Documentation** along w/birth certificate naming same parent(s)

My nephew/niece's- **Primary Documentation** along w/ birth certificate of parent and self

My spouse- **Primary Documentation** along w/ valid marriage license or certificate

My grandparent's- **Primary Documentation** along w/ birth certificate of self and parent

Genealogy- **Primary Documentation** along w/ proof of death