

Ripley County Health Department

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January 10, 2023 5:00 p.m.

Ripley County Health Board Meeting Minutes

HEALTH BOARD MEMBERS Present:	Jason Smith, Chairman
Suzanne Martini, M.D., Health Board Member	Cynthia Lauber, NP, Health Board Member
Donna Pitts, Health Board Member	Lynn Fledderman, Health Board Member
Jarred Meinders, Health Board Member	
STAFF Members Present:	
David J. Welsh, M.D., Health Officer	Candy Guenther, Public Health Nurse
Erica Hicks, <u>Clinic Assistant</u>	Lexi Bushhorn, Administrator, MCH/PHEP
Missy Byrd, Public Health Assistant	Elisha Forwalt, <u>Office Assistant</u>
Public:	
Deanna Youngman, MMH	

1. **Call To Order:** The Ripley County Board of Health meeting was called to order at 5:02 p.m., presided by Jason Smith, Chairman. He stated welcome to the 1st quarter. Roll call- all present.
2. **October 6, 2022 Meeting Minutes:** The Ripley County Board of Health received the minutes prior to the meeting via email. Minutes were approved with additions/changes to 4B and 4E. Four B should state, "Since January, there have been referrals for more than 5 individuals **whose 12 years or younger who are pregnant/expecting.**" Four E should state, "Missy Byrd reported that there is an issue getting communication from IDOH. The office is having a hard time filing a delayed birth **certificate** for an individual needing to get into a nursing home." Suzanne Martini moved to approve the minutes with changes, Lynn Fledderman seconded the motion; on the call of the roll, motion is carried.
3. **Health Officer's Report: Dr. Welsh**
 - Dr. Welsh talked about Medicare age and filing discrepancies getting coverage, medical care service may bounce back, there are steps to get coverage.

- Lexi Bushhorn reported that in the last quarter 18 babies and 21 parents were served through the safe sleep program. Car seats are on order with ICJI as we have had an increase in calls this last quarter and are currently out of inventory. More pack and plays will be delivered in June. There is still an issue with teen pregnancy throughout the entire state.
- Lexi Bushhorn reported that she had her quarterly meeting with the Title V group at the Indiana Department of Health. It has been discussed that they are currently working on a new program for teen pregnancy prevention and would appreciate Ripley County being involved in the rollout stage. This will be discussed in more detail in the April Board of Health meeting.

C. Environmental Update

- Lexi Bushhorn reported that there are three different levels when in regards to food establishments. Level 1 are non-hazardous, level 2s are establishments that have hazardous foods, but do not have many issues, level 3s require 3 inspections per year and are the establishments with the most issues/most hazardous foods. In 2022, the department had 23 level 3 establishments, of those 23, 7 did not receive their third inspections. 2 establishments were closed and the other 5 were not completed due to time. Lexi Bushhorn reported that the department's part time environmentalist will be assisting in level 1 inspections. This will provide more time and focus for our level 2 and level 3 establishments for Traci, our food inspector.

D. Harm Reduction Update

- Missy Byrd reported that for the quarter, we distributed 45 condoms, 24 drug test kits, 34 hygiene kits and 34 Narcan. Approximate syringes collected were 2,025 and those were in 21 small containers, 4 medium containers, and 3 large containers. We distributed 9 small containers, 6 medium containers and 6 large containers. Counts for this quarter were 1, but actually they were a total of 3 because I forgot to include the 2 for December from Scott. We attended 4 conference/meetings this quarter and attended 3 trainings/webinars for the quarter. Missy also stated that she has a concern with funding for supplies for our hygiene kits.
- Amy Glaser-Carpenter asked "what all is in a hygiene kit." For females tampons are included, but most kits include a condom kit with lube and card with facts (educational info), lip balm, hand sanitizer, antibiotic ointment, soap, alcohol pads, band aids, a mint, and toothbrush, toothpaste and mouthwash when supplies are available and not out of stock.

E. Vital Records Update

- Missy Byrd reported births recorded for the quarter were 126 and 492 for the year. There were no stillbirths or home births for the quarter or year. We issued 253 Birth Certificates for the quarter and 1031 for the year. She also reported there were 87 deaths recorded for the quarter and 366 for the year. We issued 379 Death Certificates for the quarter and 366 for the year. We had 184 burial permits for the quarter and 617 for the year. For genealogy we did 7 for the quarter and 21 for the year. Paternity Affidavits for the quarter were 1 and 2 for the year. Amendments for the quarter 6 and 7 for the year. Adoptions for the quarter were 2 and 4 for the year. We edited 420 records for the quarter and 1567 for the year. Court orders for the quarter were 1 for the quarter and the year. I foresee this increasing as they have opened Drive up for us to go in make changes and provide documentation evidence.

- Dr. Welsh asked about changing a cause of death? Missy stated that she did have someone call and ask about how they could have Covid listed also as a cause of death. She stated that she could only provide documentational evidence. It was also mentioned about money being involved when cause of death is listed as Covid.
- Lexi stated that the Medical Examiner would be the one to make that change.

F. Vehicle Purchase

5. New Business:

A. Approved for Full-Time Clinic Assistant

- Lexi Bushhorn reported that the department now has two full time nursing staff as the second was approved by county council.

B. Permittium Vital Records

- Lexi Bushhorn presented Permittium Vital Records to the board. Permittium Vital Records will be an online database for the department to be able to process birth and death certificates online. This will help with any delays that may occur with the post office. It was requested for a vote to move forward with this company. Donna Pitts made a motion to move forward with Permittium, Lynn Fledderman seconded the motion; on call of the roll, the motion was carried.

C. Board Support for bleeding control kits and CPR masks-Jason Smith

- Jason Smith presented a proposed idea to supply every single class and common area in Ripley County with Stop the Bleed kits. He asked for a letter of support for this project from the Ripley County Board of Health.
 - There was discussion in regards to the price of each kit, in which the board agreed to do a letter of support for the project, but not the funding since the funding will not be coming from the Ripley County Health Department.
 - Dr. Welsh reported that after some of the mass shootings throughout the United States, there was an initiative from the state to supply every school with a kit, but it is concern if the kit cannot be accessed to the individual needing it. There have been many reports on how these kits could have saved many lives during these shootings. EMS trained all of the schools when they received the kits.
 - Jason Smith stated that it is the plan to train all staff and also do a teach the trainer course with some of the staff. This will help new staff be trained internally.
 - Cindy Lauber questioned the sustainability. Jason Smith stated that there is a very low chance that a large number would be used at once and if needed, the D9 Healthcare Coalition should be able to assist in getting a replacement if one is used.
- Lynn Fledderman requested that Lexi Bushhorn type up the letter and send out for any changes and signatures. This will prevent any discrepancies with a board member's project.

D. Reappointments

- Jason Smith stated that the reappointments will be taken to the commissioner's meeting on January 23, 2023. He stated that Lexi Bushhorn has had all of the documentation ready, but it still needed to be taken to the commissioners for signatures.

6. Public Comments

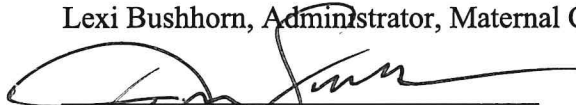
- **Margaret Mary Health-** Deanna Youngman presented for MMH she reported that Margaret Mary Health is doing lead testing for all well visits in children that meet the requirement. There has been \$900,000 allocated in Indiana for lead testing and prevention. Margaret Mary Health is seeing very high-capacity levels, but this is due to very ill patients. RSV, flu, and COVID has all decreased over the last week. In 2023, it is the goal of MMH to focus on preventive care and taking care of those who may have put off healthcare.

E. **Adjournment:** Motion was made and seconded to adjourn; on call of the roll, motion carried. Meeting adjourned at 6:01 p.m. Amy Carpenter moved the motion, Cindy Lauber seconded the motion; on the roll of the call, motion carried.

F. **Next Meeting-** 4.11.2023

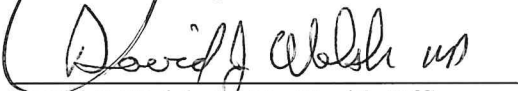
Respectfully submitted,

Lexi Bushhorn, Administrator, Maternal Child Health Coordinator, Preparedness Coordinator



 Jason Smith, Chairman

 Amy Glaser-Carpenter, M.D.



 David J. Welsh, M.D., Health Officer


 Donna Pitts, Pharmacist



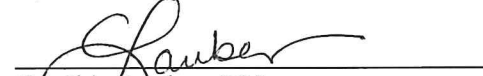
 Suzanne Martini, M.D.



 Lynn M. Fledderman, Attorney



 Jarred Meinders



 Cynthia Lauber, RN